

Memo

To: Board of Managers
From: Michael Younes, Director of Municipal Operations *MY*
CC: Shana Davis-Cook, Village Manager
Date: 4/3/2013
Re: Refuse and Recycling Contract Extension Request

Background

The Village's Refuse and Recycling contract is currently nearing the end of its initial three (3) year contract period. Our Contractor, **Unity Disposal and Recycling**, has provided service to the Village under several contracts for over 10 years.

In speaking with the Public Works Supervisor and Communication Center personnel they have all stated that the Contractor continues to go above and beyond to ensure that the Village's refuse and recycling collections needs have been met. Over the life of the current contract trash and recycling complaints have fallen from 60 in 2010 to 31 in 2012. The contractor's crew knows the community well, and makes daily reports to the Communications Center of any incidents or activity that they see during their route.

Staff Recommendation

Staff recommends that the Village exercise the first of our two (2) one-year options to extend the contract with Unity Disposal and Recycling.

Board Action

If the Board concurs with staff's recommendation, staff requests authorization to exercise the first of two (2) one-year extension options with Unity Disposal and Recycling. The option year shall run from July 1, 2013 through June 30, 2014.

Draft Motion: I move to **APPROVE/DENY** staff's recommendation to exercise the first of two (2) one-year extension options with Unity Disposal and Recycling.

If the Board feels that the contract should be re-bid, staff would prepare bidding documents for solicitation and a new contract award would be placed in the Board's June regular meeting agenda.

Attachment

- 1) Draft Contract Extension Letter

